



PREESALL TOWN COUNCIL

14th January 2026

Dear Councillor,

You are hereby summoned to attend a meeting of the Civic Events and Celebrations Committee on Monday 19th January 2026 at 7pm in Preesall Youth & Community Centre Lancaster Road, Preesall.

Andrew Hayes

Cllr A Hayes
Chair of Civic Events and Celebrations Committee

This meeting may be being recorded by the council, members of the public or the press.

Prior to the start of the meeting the chair will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chair of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in their opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

AGENDA

1 Apologies for absence

2 Declaration of interests and dispensations

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

3 Minutes of last meeting

To receive and resolve the minutes of the meeting held on Monday 24th November 2025 as a true record.

4 Public participation

The Chair will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Chair will ask councillors **to agree** to reconvene the meeting.

5 Christmas Lights Switch On

Councillors to review this event and to resolve any lessons learnt to be considered for future events.

6 Events in 2026

The clerk asks the committee to consider appointing a member of the committee to have responsibility to sign off the details for each event and to resolve to do this with immediate effect for May Day 2026.

7 May Day 2026 – Monday 4th May

Councillors to receive an update from the clerk and to resolve any actions, timelines and owners of these actions.

8 Date of next meeting to be confirmed